



Friday 17<sup>th</sup> July 2020

## **Full School Opening September 2020**

Dear Parents/Carers

Hope you are all keeping safe and well. I am writing to inform you that the Rainbow Trust has approved our risk assessment and plans in preparation for a full opening of school from Monday 7<sup>th</sup> September. This letter summarises the actions we have taken and the measures that have been put in place as your child returns to school in September.

To enable all children to attend school from September, we have divided the school into four KEY STAGE BUBBLES:

Early years

Key Stage 1 (Years 1 & 2)

Lower Key Stage 2 (Years 3 & 4)

Upper Key Stage 2 (Years 5 & 6)

To ensure that our pupils, staff and parents are able to socially distance, we have put key measures in place including dedicated toilets, areas in the Dining Hall and staggered play times and Lunch times for each BUBBLE.

Toilets will be thoroughly cleaned twice each day. Children and staff will be expected to sanitise their hands as they enter and leave the school building, and regular hand washing and use of hand sanitiser will be implemented.

The staff and pupils within each 'BUBBLE' will not mix with children and staff in other BUBBLES. Breaktimes and lunchtimes have been timetabled separately for each BUBBLE.

All children and staff will be expected to disinfect their shoes on a disinfecting mat before entering the school building each time.

### **Opening and closing arrangements**

The school opening and finishing times of 8.45am and 3.15pm Monday to Thursday and 8.45am to 1.15 pm on Fridays will remain as before.

However, in order to catch up on the time lost during the COVID-19 closure, the school has decided to put in place extra catch up session on Friday afternoons, from 1.15pm to 2.45 pm for all the children from Years 1 to 6 for Autumn and Spring terms.

At the start of the summer term, Friday school finishing time will revert back to 1.15pm.

- The School main gate will open at 8.30 am.
- Parents and carers will be expected to drop off children at the Main Gate.
- Children will not have to line up or wait in the play area in the morning. School doors will open from 8.30am, allowing children to walk straight in to their class rooms.
- At the end of each day, parents / carers will be expected to walk through the school grounds in a marked out ONE WAY LOOP. All children will be collected from their designated waiting areas. Senior leadership and staff members will be on hand to guide and assist this process.
- Parents are being requested not to enter the school buildings unless in the event of an emergency.
- Parents are also expected NOT to engage with class teachers during drop off and pick up.
- If there is a need for you to discuss matters with the class teacher, please make a telephone appointment through the office.
- All pupils will be expected to attend school in full uniform .

### **PPE**

Staff will not be expected to wear PPE during the school day other than for specific reasons:

- When administering first aid
- When working with a child 1:1 who has specific needs which would require PPE
- If a child is displaying Covid-19 symptoms and is being supervised in an isolated place whilst waiting to be picked up by a parent

Please be assured that we have put everything in place to ensure that our school is as safe as it can be at this time. If you would like further information please contact the school office via email [info@rainbowschools.org.uk](mailto:info@rainbowschools.org.uk).

Thank you for your continued support.

Kind regards

**Arshad Javed**  
CEO